

**St. Peter's by-the-Sea**  
**Vestry Meeting Minutes**  
**Wednesday, July 27, 2016**

**Members in Attendance: Melissa Doak, Tom Utterback, Matt Melchiori, BJ Carangia, Nicole Zelenak, Beth DiPanni, Sue Palmer, Jim Cacciola, Roxanne Melchiori, Treasurer, Susan Raesner, Scribe**

**Betty Murphy was excused and Fr. Craig Swan was on vacation.**

Tonight's meeting was begun by Tom Utterback with Check in and the Liturgy to Open a Council Meeting

**OPEN FORUM**

There were no guests for open forum tonight.

**MINUTES**

May minutes – Following provisional approval by the vestry, motion was made by Matt and seconded by Beth that they be retyped and sent to Fr. Craig for approval.

June minutes – Motion made by Matt and seconded by Jim that the minutes be accepted with corrections and distributed.

**TREASURERS REPORT (Not on tonight's agenda for tonight's abbreviated meeting)**

Discussion of the treasurer's report is on hold for next month's full meeting.

**OLD BUSINESS**

1. Millennium Development Monies – A motion was made that \$1,000 be allocated to St. Peter's Community Market. Beth moved, Tom seconded and the motion was passed with none opposed.
2. Transitional Pre-School Director's salary for the Summer – Following Beth's update on the current needs of the pre-school, the motion was made by Tom and seconded by Nicole for approval of funds for Rebecca Bouchard to receive

no more than \$750.00 for the summer work. The motion passed with Matt opposing due to the confusion about the direction of the pre-school administrative structure.

3. Welcoming Toddlers to Worship committee will be formed to include parishioners and the two pre-school staff already on site. Nicole Zelenak will chair and Jim Cacciola will be on the committee with her. The committee charge is to engage parents and others to develop ideas for parent and child friendly church service. They will reach out to families whom we already know are reluctant to come with little ones. Linda O'Neil has that information. The committee will provide a monthly report to the vestry.
4. A presentation was given by Tom and Beth for expectations for vestry members and a revised process for nomination of new vestry members. Beth asked that vestry members review the suggested process and give feedback to her ASAP.

**Adjournment** motion was made by Jim and seconded by Nicole at 9:35 pm.

**Next Meeting will be Wed, August 24, 2016, @ 6:30 PM with dinner at 6:00.**

Respectfully submitted,

Susan Raesner, Scribe