

ST. PETER'S BY THE SEA
VESTRY AGENDA
WEDNESDAY, August 30, 2017
6:30 P.M.
Dinner at 6:00

1. Call To Order (3 minutes)
2. Check In
3. Acceptance of the June, 2017 Meeting Minutes
4. Acceptance of the record for motion to expend Meyer memorial on preschool furnishings
5. Treasurer's Report/ Acceptance of the June /July financial report
6. Rector's Report
 - a. update on the By-Laws review ✓ *tabled to Sept 30th*
 - b. conversation about a youth trip ✓
7. New Business
 - a. formation of Nominating Committee (please come prepared to discuss what skills the vestry will need for the 2021 class.) ✓
 - b. Motion to use Palmieri Trust monies for water abatement needs near the Cross Garden ✓
 - c. *Historical Committee Request*
8. Old Business
 - a. Strategy for closing the deficit gap/stewardship update ✓
 - b. Policy update/ event planning guide ✓
 - c. preschool construction update
9. Motion to Adjourn
 - a. Compline



St. Peter's by-the-Sea
Vestry Meeting Minutes
Wednesday, June 28, 2017

Members in Attendance: Fr. Swan, Tom Utterback, BJ Carangia, Betty Murphy, Melissa Doak, Nicole Zelenak, Jim Cacciola, John Hines, Susan Palmer, Matt Melchiori, Roxanne Melchiori, Treasurer and Beth DiPanni, Clerk.

The meeting was called to order at 6:39 PM

Fr. Craig led the group in Prayer

Discussion on "What Is A Leader?"

OLD BUSINESS

MINUTES

The May 24th minutes were accepted. Matt made the motion and Tom seconded. The motion passed unanimously.

TREASURER'S REPORT (See attached)

- Income YTD is in line.
- Expenses less than budgeted by \$4600
- Preschool is 4K in debt because of several unpaid tuitions. Linda sent notices (over 90 days) but will send notices again. There will be much more accountability in the next school year as Linda is doing the billing.
- Treasurer's Report approved unanimously

NEW BUSINESS

RECTOR REPORT

1. Craig met with B&G to review David O's job description.
2. Craig contacted the Diocese to find out if the changes to the bylaws in 2010 were sent to the Chancellor/Standing Committee. In the event they were not, Craig asked the Bishop to declare the bylaws legal. Submission of change in bylaws is required by Episcopal Church of USA, Diocesan Canons of RI and RI Incorporation Laws respectively.
3. Six families inquired about sponsoring a youth retreat, so Craig held a meeting. He followed up with emails to all the kids to get a commitment. Probably will be on the

February vacation week. A youth leader must chaperone.

4. Linda researched the possibility of using credit cards to purchase gift cards to SS, Belmont, etc. At this time, we do not have a system to monitor personal information during especially during coffee hour. 4-Square charges a fee.
5. The cost of maintenance on the air conditioners was not put in the budget. David offered to do what he could, but he is not equipped to check for Freon Pressure.

John made a motion to increase the B&G budget by \$1500 (from Bazaar money) to service the air conditioners. Tom seconded the motion. The motion passed.
6. The Generator was serviced in June; cost was \$300.
7. Craig said that David, John D. and Gerry R. are in the process of collecting all of the service contracts and creating a book which will document all service on our mechanicals. It will also keep a log of all contractors who do work at St. Peter's as well as clearly documenting what was done.
8. Matt said that all maintenance should be overseen by David O.
9. B&G sees the need for additional line items in their budget.
10. Everyone agreed that there must be a complete review of the budget before the next annual meeting with time set for vestry review and approval. Tom suggested a subcommittee set up a schedule for ministries to submit individual budgets. He also suggested a mid-year review.

POLICY & PROCEDURE

- Tabled

PRESCHOOL

- Beth submitted the new quote for the preschool renovation which eliminated the expansion of the front bathroom. Matt and Roxanne questioned the numbers and suggested that the work be done in phases so that we could eliminate a phase if money runs out.

QUILL

- The vestry watched the video on Quill to consider as a stewardship program for this year.
- There was a discussion which included the transparency of giving, having the right people to do the writing, having enough people to write, and writing different letters for different generations.
- Everyone agreed that the quality of the letter is what counts, and that we should review the Quill boilerplates in an effort to format our own letters.

- Craig asked for volunteers to organize the Quill Stewardship process. Matt agreed to work with Craig.

Betty made a motion to adjourn and Matt seconded. Motion passed unanimously.

The meeting was adjourned at 9:40 pm.

Next Meeting will be on **Wednesday, August 23rd @ 6:30 PM** with dinner at 6:00.

Respectfully submitted,

Beth DiPanni, Clerk

July 2017 Treasurer's Report

Profit / Loss: The year to date deficit is \$12,406. At this time, we are still projecting a total deficit for 2017 of \$29,605.

Income:

- Project 29,605 00*
- ~~The projected deficit year to date is \$32,234.~~ During June and July large pledged amounts were received. These pledged amounts are included in the budget, but because of the uncertain timing of the donations, it gives the appearance that pledge income is greater than projected, whereas this is only a timing difference.
 - Total investment income received during the period totaled \$36,319, which is \$2,319 greater than budget.
 - Year to date unpledged and windfall income received is \$10,554, vs. a planned income of \$19,243, yielding a negative variance of \$8,689.
 - Total income year to date is \$239,364 vs a planned amount of \$229,702.

Expenses:

Total actual expenses year to date were \$251,770, with a budget of \$261,935 yielding a positive variance of \$10,166.

- The largest variance occurred in the payroll expenses due to timing. When writing the budget, the pension remittance was quarterly, which has now switched to monthly, causing a difference due to timing.

Balance sheet summary:

- There is a total of \$724,710 in the Indian Rock Trust, of which \$450,00 is restricted funds. Note that the fair market value of the account fluctuates due to the investment market changes.
- As of July 31st there are \$17,186 in Preschool renovations fund and \$18,128 in window renovations fund.
- The net amount of \$9,616 was transferred to the community market from the proceeds of the festival in August
- The net amount of \$5,946 was transferred to the preschool renovations from the memorial funds of Mr. Myers in August, which was an approved vestry vote in early August.
- As of July 31, the preschool has \$3,440 of tuition that has not been received from students who attended this year. Letters have gone out to each family, and in addition, I personally called the families for collection.

Miscellaneous / Administrative

- No additional items to report this month

Respectfully submitted,

Roxanne Melchiori, Treasurer



St. Peter's by the Sea Church

Balance Sheet

As of July 31, 2017

	<u>Jul 31, 17</u>
ASSETS	
Current Assets	
Checking/Savings	
Discretionary Fund	1,502.68
WASH. TR. CHECKING	
Bazaar Funds	20,713.54
Capital Funds	18,127.57
Community Market Funds	32,289.12
Festival	9,476.17
Garden Funds	10,056.60
General Operating Funds	-18,721.73
J2A & Youth Program Funds	1,823.38
Living Stones Funds in Gen Acct	8,941.25
Memorial Funds	5,446.05
Music Funds	1,023.65
Preschool Funds	412.41
PreSchool Renovations	17,186.49
Total WASH. TR. CHECKING	<u>106,774.50</u>
Total Checking/Savings	108,277.18
Accounts Receivable	
Accounts Receivable	3,440.00
Total Accounts Receivable	<u>3,440.00</u>
Other Current Assets	
Comm Market Restricted Trust	9,973.61
Indian Rock Trust	
Capital Self-Restricted \$100k	100,000.00
Operating Self-Restricted \$350k	350,000.00
Indian Rock Trust - Other	274,710.06
Total Indian Rock Trust	<u>724,710.06</u>
Total Other Current Assets	<u>734,683.67</u>
Total Current Assets	846,400.85
Other Assets	
Durkee Trust	317,779.40
Land - 1/5 interest of parcels	5,590.00
Treat Trust	103,166.24
Westcote Trust	318,427.71
Total Other Assets	<u>744,963.35</u>
TOTAL ASSETS	<u><u>1,591,364.20</u></u>

St. Peter's by the Sea Church
Balance Sheet
As of July 31, 2017

	<u>Jul 31, 17</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
PAYROLL LIABILITY	
Payroll Taxes	148.51
TDI	117.73
Total PAYROLL LIABILITY	<u>266.24</u>
Total Other Current Liabilities	<u>266.24</u>
Total Current Liabilities	<u>266.24</u>
Total Liabilities	266.24
Equity	
Restricted Funds - Trusts	1,132,168.62
Retained Earnings	466,284.64
Net Income	-7,355.30
Total Equity	<u>1,591,097.96</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,591,364.20</u></u>

St. Peter's by the Sea Church Profit & Loss Budget vs. Actual

January through July 2017

	Jan - Jul 17	Budget	\$ Over Budget	% of Budget
Income				
INVESTMENT INCOME	36,319.45	34,000.00	2,319.45	106.8%
OTHER INCOME				
BAPTISM/WEDDING/FUNERAL				
BAPTISM	150.00			
FUNERAL	50.00			
WEDDING	3,500.00			
Total BAPTISM/WEDDING/FUNERAL	3,700.00			
INTEREST INCOME	22.08			
MISC. MEMORIALS	1,914.82			
MISCELLANEOUS INCOME	6,861.96			
RENT	810.00			
OTHER INCOME - Other	0.00	2,044.00	-2,044.00	0.0%
Total OTHER INCOME	13,308.86	2,044.00	11,264.86	651.1%
OUTREACH INCOME	112.00			
PLATE OFFERINGS	3,521.85	4,718.00	-1,196.15	74.6%
PLEDGES 2016	865.00			
PLEDGES 2017	174,683.19	169,696.64	4,986.55	102.9%
PRESCHOOL PLEDGE	0.00	0.00	0.00	0.0%
UNPLEGGED CONTRIBUTIONS	10,553.79	13,412.00	-2,858.21	78.7%
WINDFALL INCOME	0.00	5,831.00	-5,831.00	0.0%
Total Income	239,364.14	229,701.64	9,662.50	104.2%
Gross Profit	239,364.14	229,701.64	9,662.50	104.2%
Expense				
ALTAR SUPPLIES				
CANDLE SUPPLIES	151.55	116.62	34.93	130.0%
FLOWERS	644.53	700.00	-55.47	92.1%
HOST	77.05	75.00	2.05	102.7%
PUBLICATIONS	134.00	184.00	-50.00	72.8%
WINE	202.00	120.00	82.00	168.3%
ALTAR SUPPLIES - Other	407.30	98.00	309.30	415.6%
Total ALTAR SUPPLIES	1,616.43	1,293.62	322.81	125.0%
APPORTIONMENT	35,087.85	35,087.85	0.00	100.0%
BANK FEES	30.20			
CHRISTIAN EDUCATION				
ADULT FORUM	269.17	568.75	-299.58	47.3%
GRADES K-5				
CHRISTMAS PAGEANT	13.91			
CURRICULUM	443.04	291.62	151.42	151.9%
SUPPLIES	429.09	743.75	-314.66	57.7%
Total GRADES K-5	886.04	1,035.37	-149.33	85.6%
J2A	0.00	145.81	-145.81	0.0%
Total CHRISTIAN EDUCATION	1,155.21	1,749.93	-594.72	66.0%
COMMUNITY LIFE				
COFFEE HOUR				
COFFEE	442.00	437.50	4.50	101.0%
SUPPLIES	1,020.25	875.00	145.25	116.6%
Total COFFEE HOUR	1,462.25	1,312.50	149.75	111.4%
EVENTS				
BBQ	0.00	0.00	0.00	0.0%
HALLOWEEN	0.00	0.00	0.00	0.0%
MOVIE NIGHT	232.95	225.00	7.95	103.5%
ST PETERS DAY PICNIC	0.00	291.62	-291.62	0.0%
Total EVENTS	232.95	516.62	-283.67	45.1%
GIFTS	100.21	58.31	41.90	171.9%
HOSPITALITY				
WINE & CHEESE	50.94	87.50	-36.56	58.2%
Total HOSPITALITY	50.94	87.50	-36.56	58.2%
PUBLICATIONS	0.00	25.00	-25.00	0.0%
Training Session Fees	0.00	30.00	-30.00	0.0%
VESTRY				
CONVENTION	0.00	0.00	0.00	0.0%
RETREATS	544.20	500.00	44.20	108.8%
VESTRY - Other	258.08	233.31	24.77	110.6%
Total VESTRY	802.28	733.31	68.97	109.4%
COMMUNITY LIFE - Other	0.00	40.81	-40.81	0.0%
Total COMMUNITY LIFE	2,648.63	2,804.05	-155.42	94.5%

**St. Peter's by the Sea Church
Profit & Loss Budget vs. Actual**

January through July 2017

	Jan - Jul 17	Budget	\$ Over Budget	% of Budget
MUSIC EXPENSE				
MEMBERSHIPS	129.38	130.00	-0.62	99.5%
MUSIC	771.57	700.00	71.57	110.2%
MUSIC LICENSES	260.00	200.00	60.00	130.0%
MUSICIANS	1,450.00	2,000.00	-550.00	72.5%
ORGAN	450.00	600.00	-150.00	75.0%
PIANO TUNING	165.00			
Prof. Exp.	0.00	145.81	-145.81	0.0%
MUSIC EXPENSE - Other	15.30	0.00	15.30	100.0%
Total MUSIC EXPENSE	3,241.25	3,775.81	-534.56	85.8%
OFFICE EXPENSE				
BANK FEES	666.78	568.75	98.03	117.2%
COPIER				
RENTAL	1,130.29	1,137.50	-7.21	99.4%
USAGE	2,188.71	2,916.62	-727.91	75.0%
Total COPIER	3,319.00	4,054.12	-735.12	81.9%
MISC	0.00	233.31	-233.31	0.0%
PAPER	415.37	641.62	-226.25	64.7%
POSTAGE				
BULK MAILING FEE	225.00	225.00	0.00	100.0%
BULK MAILINGS	0.00	83.33	-83.33	0.0%
STAMPS	588.63	350.00	238.63	168.2%
Total POSTAGE	813.63	658.33	155.30	123.6%
Safety Deposit Box	80.00			
SOFTWARE				
CONSTANT CONTACT	212.10	205.00	7.10	103.5%
QUICKBOOKS UPDATE	0.00	0.00	0.00	0.0%
Total SOFTWARE	212.10	205.00	7.10	103.5%
STEWARDSHIP				
DESIGN	199.00			
POSTAGE	94.00	0.00	94.00	100.0%
PRINTING	0.00	0.00	0.00	0.0%
Total STEWARDSHIP	293.00	0.00	293.00	100.0%
SUBSCRIPTIONS	90.00	0.00	90.00	100.0%
SUPPLIES	514.83	758.31	-243.48	67.9%
VANCO	345.47	306.25	39.22	112.8%
WATER	129.42	131.25	-1.83	98.6%
WEBSITE	89.01	145.81	-56.80	61.0%
Total OFFICE EXPENSE	6,968.61	7,702.75	-734.14	90.5%
OUTREACH EXPENSE				
EVANGELISM/PUBLICITY	215.63	437.50	-221.87	49.3%
HABITAT FOR HUMANITY	0.00	1,000.00	-1,000.00	0.0%
MILLENNIUM DEV. GOALS	0.00	1,000.00	-1,000.00	0.0%
OUTREACH EXPENSE - Other	112.00	145.81	-33.81	76.8%
Total OUTREACH EXPENSE	327.63	2,583.31	-2,255.68	12.7%
PAYROLL				
CLERGY PROFESSIONAL EXP				
Dir of Ministry	246.80	583.31	-336.51	42.3%
CLERGY PROFESSIONAL EXP - Other	1,307.45	2,333.31	-1,025.86	56.0%
Total CLERGY PROFESSIONAL EXP	1,554.25	2,916.62	-1,362.37	53.3%
CONTINUING ED				
Dir of Ministry	300.00	291.62	8.38	102.9%
CONTINUING ED - Other	519.38	875.00	-355.62	59.4%
Total CONTINUING ED	819.38	1,166.62	-347.24	70.2%
Deacon Expenses	950.00	758.31	191.69	125.3%
FICA	4,689.00	4,922.82	-233.82	95.3%
HEALTH INSURANCE	24,578.12	24,740.10	-161.98	99.3%
HOUSING	36,346.05	36,750.00	-403.95	98.9%
MEDICARE	1,096.63	1,151.29	-54.66	95.3%
PENSION	14,726.74	18,934.32	-4,207.58	77.8%
RI - Job Development	148.71	104.02	44.69	143.0%
RI - Reemployment Tax	0.00			
RI - Unemployment Company	1,550.70	1,531.39	19.31	101.3%
SALARIES	43,197.85	43,901.69	-703.84	98.4%
SALARIES-HOURLY	34,353.20	34,157.34	195.86	100.6%
SUPPLY ORGANIST	500.00	0.00	500.00	100.0%
SUPPLY CLERGY	481.84	1,000.00	-518.16	48.2%
WORKERS COMP	2,089.00	2,200.00	-111.00	95.0%
Total PAYROLL	167,081.47	174,234.52	-7,153.05	95.9%
PROPERTY INSURANCE	9,701.00	10,200.00	-499.00	95.1%

**St. Peter's by the Sea Church
Profit & Loss Budget vs. Actual**

January through July 2017

	Jan - Jul 17	Budget	\$ Over Budget	% of Budget
PROPERTY MAINTENANCE				
AIR CONDITIONING	0.00	100.00	-100.00	0.0%
BUILDING	3,682.45	2,275.00	1,407.45	161.9%
DEFIBRILLATOR	295.00	300.00	-5.00	98.3%
ELECTRICAL	0.00	175.00	-175.00	0.0%
EQUIPMENT/HARDWARE	2,151.39	1,312.50	838.89	163.9%
FIRE & ALARMS	1,190.00	816.62	373.38	145.7%
HEAT	0.00	900.00	-900.00	0.0%
OUTDOORS				
Cleanup	800.00	800.00	0.00	100.0%
Cross Garden	57.64	250.00	-192.36	23.1%
Landscaping	250.00	900.00	-650.00	27.8%
Lawn Treatment	0.00	0.00	0.00	0.0%
Misc.	0.00	175.00	-175.00	0.0%
Total OUTDOORS	1,107.64	2,125.00	-1,017.36	52.1%
PEST CONTROL	726.00	735.00	-9.00	98.8%
SNOW REMOVAL	1,760.00	1,290.00	470.00	136.4%
SUPPLIES	1,159.29	1,458.31	-299.02	79.5%
Total PROPERTY MAINTENANCE	12,071.77	11,487.43	584.34	105.1%
UTILITIES				
ELECTRIC	3,483.51	4,170.81	-687.30	83.5%
HEAT - GAS	5,696.18	3,995.81	1,700.37	142.6%
RUBBISH REMOVAL	497.00	525.00	-28.00	94.7%
SEWER	400.00	400.00	0.00	100.0%
TELEPHONE	1,489.71	1,516.62	-26.91	98.2%
WATER	273.70	408.31	-134.61	67.0%
Total UTILITIES	11,840.10	11,016.55	823.55	107.5%
Total Expense	251,770.15	261,935.82	-10,165.67	96.1%
Net Income	-12,406.01	-32,234.18	19,828.17	38.5%



St. Peter's by the Sea Church
Profit & Loss Budget vs. Actual
July 2017

	Jul 17	Budget	\$ Over Budget	% of Budget
Income				
INVESTMENT INCOME	14,523.85	13,000.00	1,523.85	111.7%
OTHER INCOME				
BAPTISM/WEDDING/FUNERAL				
FUNERAL	-50.00			
WEDDING	1,500.00			
Total BAPTISM/WEDDING/FUNERAL	1,450.00			
RENT	240.00			
OTHER INCOME - Other	0.00	292.00	-292.00	0.0%
Total OTHER INCOME	1,690.00	292.00	1,398.00	578.8%
PLATE OFFERINGS	620.76	674.00	-53.24	92.1%
PLEDGES 2017	34,819.51	23,440.66	11,378.85	148.5%
PRESCHOOL PLEDGE	0.00	0.00	0.00	0.0%
UNPLEDGED CONTRIBUTIONS	2,409.75	1,916.00	493.75	125.8%
WINDFALL INCOME	0.00	833.00	-833.00	0.0%
Total Income	54,063.87	40,155.66	13,908.21	134.6%
Gross Profit	54,063.87	40,155.66	13,908.21	134.6%
Expense				
ALTAR SUPPLIES				
CANDLE SUPPLIES	-50.00	16.66	-66.66	-300.1%
FLOWERS	183.79	50.00	133.79	367.6%
HOST	0.00	25.00	-25.00	0.0%
PUBLICATIONS	0.00	0.00	0.00	0.0%
WINE	64.12	0.00	64.12	100.0%
ALTAR SUPPLIES - Other	0.00	14.00	-14.00	0.0%
Total ALTAR SUPPLIES	197.91	105.66	92.25	187.3%
APPORTIONMENT				
CHRISTIAN EDUCATION	4,899.63	4,899.63	0.00	100.0%
ADULT FORUM	29.00	81.25	-52.25	35.7%
GRADES K-5				
CURRICULUM	105.17	41.66	63.51	252.4%
SUPPLIES	0.00	106.25	-106.25	0.0%
Total GRADES K-5	105.17	147.91	-42.74	71.1%
J2A	0.00	20.83	-20.83	0.0%
Total CHRISTIAN EDUCATION	134.17	249.99	-115.82	53.7%
COMMUNITY LIFE				
COFFEE HOUR				
COFFEE	0.00	62.50	-62.50	0.0%
SUPPLIES	0.00	125.00	-125.00	0.0%
Total COFFEE HOUR	0.00	187.50	-187.50	0.0%
EVENTS				
BBQ	0.00	0.00	0.00	0.0%
HALLOWEEN	0.00	0.00	0.00	0.0%
MOVIE NIGHT	0.00	0.00	0.00	0.0%
ST PETERS DAY PICNIC	0.00	41.66	-41.66	0.0%
Total EVENTS	0.00	41.66	-41.66	0.0%
GIFTS	0.00	8.33	-8.33	0.0%
HOSPITALITY				
WINE & CHEESE	0.00	0.00	0.00	0.0%
Total HOSPITALITY	0.00	0.00	0.00	0.0%
PUBLICATIONS	0.00	0.00	0.00	0.0%
Training Session Fees	0.00	0.00	0.00	0.0%
VESTRY				
CONVENTION	0.00	0.00	0.00	0.0%
RETREATS	0.00	0.00	0.00	0.0%
VESTRY - Other	161.38	33.33	128.05	484.2%
Total VESTRY	161.38	33.33	128.05	484.2%
COMMUNITY LIFE - Other	0.00	5.83	-5.83	0.0%
Total COMMUNITY LIFE	161.38	276.65	-115.27	58.3%

St. Peter's by the Sea Church
Profit & Loss Budget vs. Actual
July 2017

	Jul 17	Budget	\$ Over Budget	% of Budget
MUSIC EXPENSE				
MEMBERSHIPS	0.00	0.00	0.00	0.0%
MUSIC	0.00	100.00	-100.00	0.0%
MUSIC LICENSES	0.00	0.00	0.00	0.0%
MUSICIANS	0.00	1,000.00	-1,000.00	0.0%
ORGAN	0.00	0.00	0.00	0.0%
Prof. Exp.	0.00	20.83	-20.83	0.0%
MUSIC EXPENSE - Other	0.00	0.00	0.00	0.0%
Total MUSIC EXPENSE	0.00	1,120.83	-1,120.83	0.0%
OFFICE EXPENSE				
BANK FEES	54.84	81.25	-26.41	67.5%
COPIER				
RENTAL	161.47	162.50	-1.03	99.4%
USAGE	205.30	416.66	-211.36	49.3%
Total COPIER	366.77	579.16	-212.39	63.3%
MISC	0.00	33.33	-33.33	0.0%
PAPER	0.00	91.66	-91.66	0.0%
POSTAGE				
BULK MAILING FEE	0.00	0.00	0.00	0.0%
BULK MAILINGS	0.00	0.00	0.00	0.0%
STAMPS	98.00	50.00	48.00	196.0%
Total POSTAGE	98.00	50.00	48.00	196.0%
SOFTWARE				
CONSTANT CONTACT	0.00	0.00	0.00	0.0%
QUICKBOOKS UPDATE	0.00	0.00	0.00	0.0%
Total SOFTWARE	0.00	0.00	0.00	0.0%
STEWARDSHIP				
DESIGN	199.00			
POSTAGE	0.00	0.00	0.00	0.0%
PRINTING	0.00	0.00	0.00	0.0%
Total STEWARDSHIP	199.00	0.00	199.00	100.0%
SUBSCRIPTIONS	90.00	0.00	90.00	100.0%
SUPPLIES	0.00	108.33	-108.33	0.0%
VANCO	46.03	43.75	2.28	105.2%
WATER	25.01	18.75	6.26	133.4%
WEBSITE	0.00	20.83	-20.83	0.0%
Total OFFICE EXPENSE	879.65	1,027.06	-147.41	85.6%
OUTREACH EXPENSE				
EVANGELISM/PUBLICITY	0.00	62.50	-62.50	0.0%
HABITAT FOR HUMANITY	0.00	0.00	0.00	0.0%
MILLENIUM DEV. GOALS	0.00	1,000.00	-1,000.00	0.0%
OUTREACH EXPENSE - Other	0.00	20.83	-20.83	0.0%
Total OUTREACH EXPENSE	0.00	1,083.33	-1,083.33	0.0%
PAYROLL				
CLERGY PROFESSIONAL EXP				
Dir of Ministry	0.00	83.33	-83.33	0.0%
CLERGY PROFESSIONAL EXP - Other	136.68	333.33	-196.65	41.0%
Total CLERGY PROFESSIONAL EXP	136.68	416.66	-279.98	32.8%
CONTINUING ED				
Dir of Ministry	300.00	41.66	258.34	720.1%
CONTINUING ED - Other	0.00	125.00	-125.00	0.0%
Total CONTINUING ED	300.00	166.66	133.34	180.0%

St. Peter's by the Sea Church
Profit & Loss Budget vs. Actual
July 2017

	Jul 17	Budget	\$ Over Budget	% of Budget
Deacon Expenses	0.00	108.33	-108.33	0.0%
FICA	608.30	703.26	-94.96	86.5%
HEALTH INSURANCE	3,600.76	3,534.30	66.46	101.9%
HOUSING	4,846.14	5,250.00	-403.86	92.3%
MEDICARE	142.27	164.47	-22.20	86.5%
PENSION	2,103.82	6,311.44	-4,207.62	33.3%
RI - Job Development	13.01	14.86	-1.85	87.6%
RI - Reemployment Tax	0.00			
RI - Unemployment Company	135.50	218.77	-83.27	61.9%
SALARIES	5,567.18	6,271.67	-704.49	88.8%
SALARIES-HOURLY	4,307.93	4,879.62	-571.69	88.3%
SUPPLY ORGANIST	0.00	0.00	0.00	0.0%
SUPPLY CLERGY	0.00	1,000.00	-1,000.00	0.0%
WORKERS COMP	0.00	0.00	0.00	0.0%
Total PAYROLL	21,761.59	29,040.04	-7,278.45	74.9%
PROPERTY INSURANCE	0.00	0.00	0.00	0.0%
PROPERTY MAINTENANCE				
AIR CONDITIONING	0.00	100.00	-100.00	0.0%
BUILDING	0.00	325.00	-325.00	0.0%
DEFIBRILLATOR	0.00	0.00	0.00	0.0%
ELECTRICAL	0.00	25.00	-25.00	0.0%
EQUIPMENT/HARDWARE	0.00	187.50	-187.50	0.0%
FIRE & ALARMS	0.00	116.66	-116.66	0.0%
HEAT	0.00	0.00	0.00	0.0%
OUTDOORS				
Cleanup	0.00	0.00	0.00	0.0%
Cross Garden	34.87	250.00	-215.13	13.9%
Landscaping	0.00	300.00	-300.00	0.0%
Lawn Treatment	0.00	0.00	0.00	0.0%
Misc.	0.00	25.00	-25.00	0.0%
Total OUTDOORS	34.87	575.00	-540.13	6.1%
PEST CONTROL	162.00	165.00	-3.00	98.2%
SNOW REMOVAL	0.00	0.00	0.00	0.0%
SUPPLIES	61.76	208.33	-146.57	29.6%
Total PROPERTY MAINTENANCE	258.63	1,702.49	-1,443.86	15.2%
UTILITIES				
ELECTRIC	543.73	595.83	-52.10	91.3%
HEAT - GAS	187.66	570.83	-383.17	32.9%
RUBBISH REMOVAL	71.00	75.00	-4.00	94.7%
SEWER	0.00	0.00	0.00	0.0%
TELEPHONE	212.83	216.66	-3.83	98.2%
WATER	0.00	58.33	-58.33	0.0%
Total UTILITIES	1,015.22	1,516.65	-501.43	66.9%
Total Expense	29,308.18	41,022.33	-11,714.15	71.4%
Net Income	24,755.69	-866.67	25,622.36	-2,856.4%

