

St. Peter's by-the-Sea
Vestry Meeting Minutes
Wednesday, January 25, 2016
6:30 pm
Dinner at 6:00

Members in Attendance: Ton Utterback, BJ Carangia, Beth DiPanni, Sue Palmer, Jim Cacciola, Mellissa Doak, Matt Melchiori, Nicole Zelenak, Craig Swan, Roxanne Melchiori, Treasurer, Susan Raesner, Scribe

GUESTS were Andrew Kryzak, Aspirant, and John Hines, future vestry member

Betty Murphy was excused.

Tonight's 12/19/16 meeting began at 6:35 with prayer. The individual check in process was replaced by each member introducing themselves to Andrew Kryzak, with whom the Parish Discernment Team has been meeting. Fr. Craig reviewed the steps which Andrew has taken and the way in which he was referred from Yale Divinity School to St. Peter's parish. Following our introductions which included Andrew introducing himself and answering questions, the discernment team's report (see attached) was read for Andrew to hear as well. After Andrew excused himself, the vestry voted unanimously to approve the motion made by Craig that the vestry affirm the recommendations of the discernment team. Matt made the motion and Jim seconded. If our recommendation is approved by the bishop, Andrew would be granted Postulancy as the first step in the ordination process.

TREASURER'S REPORT

December's expenses were in line with the budget. Three large donations were received: 15K for the preschool renovations, \$57,500K for repair of stained glass windows, and 10K for additional garden projects. Following Roxanne's 12/19 meeting with the finance committee, there was a recommendation that with a \$15,000 cash surplus at the end of 12/16, the surplus should be moved to pay off our deficits from previous years. our debt, our operating ends the year with a negative balance of \$6800. The finance committee recommended that we wipe out the debt. Matt moved that \$24,000K be moved from the Diocesan Investment Trust in order to zero out the

remaining deficits in other accounts, and to begin 2017 with a \$0 balance. Nicole seconded the motion, and it was passed unanimously.

The Community Market ends 2016 with a balance of \$55,452 and John Lord asks that we move the Market funds into a separate account. That will help in the process of writing grant applications. He suggested that we begin with 10K. The motion was made to move \$10,000K of Community Market funds into a DIT sub-account, restricted for use by the Community Market. Jim made the motion, and Sue seconded. It passed unanimously.

Focus turned to the upcoming presentation to the parish of the 2017 budget details. See the last page of the attached report. Expenses are going up, as we pay staff well. Income is going down with pledges down at the end of 2016. 67% of our budget is payroll. The rest is the place for cost cutting. There is an overall budget shortfall of \$39,654.57. Discussion ensued about the presentation by Roxanne to the parish, and soliciting ideas about how to encourage pledging. John presented the idea of asking parishioners what it would be like without our church as a special place in our lives. This was very well received. Tom moved that both the finance committee recommendations and the deficit budget as presented by Roxanne be accepted. Matt seconded the motion.

MINUTES

The minutes were reviewed and accepted as written. Matt moved and Tom seconded.

RECTOR'S REPORT

See full report attached. The average attendance is up by 10 from last year. Sister Sarah will be able to be here again the week before Palm Sunday for her retreat. A working meeting for the vestry will be Saturday, February 11th, with a real retreat ASAP.

WARDEN'S REPORT

On 2/11 is the date of the vestry retreat. The idea of inviting Rod Labrecque to facilitate the goal setting portion of the day is in progress. There needs to be an update written regarding vestry policies. Tom noted the vestry changes of John Hines coming onto the vestry, and Beth leaving the vestry, and continuing in the role of scribe. He also stated the need to encourage people to remember St. Peters, in their wills via the Indian Rock Society.

OLD BUSINESS

Beth, Tom and Craig talked with Carol about her retirement and noted when she realized that in fact her philosophy will be continuing, there seemed to be a lessening of the negative feelings. Carol trained the teacher who will be taking her position.

The pre-school project work quote is at \$24,000. A gift of \$15,000 leaves a need to find ways to make up the difference. Ideas of seeking donations from families via a memorial to Carol, requesting help from the Bazaar funds, and other ideas were put forth. The issue is left on the table for the next meeting after there has been time to review the specific quotes for greater clarity.

The quotes for the repair of the windows are on the way from Mike Martino who restored the others in years past. We have \$57,500 to work with; it may not cover all that are in need of restoration so those in most need will be prioritized.

Adjournment motion was made by Beth and seconded by BJ. We closed with prayer at 9:50.

Next Meeting will be Sat, February 11, 2017, @ 9:00 am.

Respectfully submitted,

Susan Raesner, Scribe

